### $\star\star\star2016$ -2017 Regional Assessment Program Application $\star\star\star$

Please forward the completed application to your Area Director by July 1, 2017





	tion: 🔽 Area: 🔽 Region: 8		Check one: □ Pilot Region Charte	ered Region
	ional Commissioner: TIM V		Year first appointed	
Cor	nmunities served ( <b>Print</b> the city na	mes and state or geographic zone	to be included on the Certificate i.e. So. Co	alifornia): L RANCH
Pas	erage per player fee: 130 t Regional Assessment Program Aw rently applying for (Choose one):			
		d below have examined this app this document accurately repres	lication and its attachments and to the be ents the status of the Region	st of their
S	Position:	Printed Name:	Signature:	Date:
Required Signatures	Regional Commissioner	TIMVANWOERKOM	-U. Wal	4-7-
gna	Regional Registrar	RUSS ROTH	Rundol	4/3/17
Sign	Regional Treasurer	CATHY MALY	Can A M.	4-3-17
nire(	Regional Safety Director	BAZBARA MULLUL	au Aprilaia MCAllough	4-3-17
ledi	Regional Coach Administrator	PETEZ NASH	1	+ /22/17
-	Regional Referee Administrator	CRAIL CRONIN	The I M.	4/3/17
	CUPA	ED Michigan	H Emsterline	4-3-17
	This Sect	ion to be completed by the Area Dir	ector and Section Director	
	Approved Award Leve	:  ☐ Platinum ☐ Gold ☐ Silve	er 🗆 Bronze 🗆 Honorable Mention	
	Area Director Signature: _		Date:	
	Area Director verified acc	uracy of RAP   Comments:		
	Area Director	please forward RAP to the Secti	on Director by August 1, 2017	
	Section Director Signature	:	Date:	
	Comments:			
	Section Director places	forward the approved DAD to th	e National Office by September 1, 2017	I



### Regional Assessment Program (RAP)

### Point Methodology and Award Level Grading

#### Assessment Program Point Value Methodology

	Degree of Difficulty	Importance	Total Point Value possible
All items = 1 pt	Labor intensive = 1 pt additional	Must do = 2 pts Should do = 1 pt	4
All Training courses = 1 pts	Labor intensive = 1 pt	Must do = 2 pts	4
All Halling courses – 1 pts	additional	Should do = 1 pt	4

Earned Points:			-	
Administration Category	pg. 5	Points Earned:	111/115	
Coach Category	pg. 8	Points Earned:	59 / 65	
Referee Category	pg.10	Points Earned:	55 / 65	
Finance Category	pg.11	Points Earned:	30/35	
Secondary/Community Category	pg.12	Points Earned:	31 / 35	
		s Bonus Points: Points:	6/6	92.6%
<b>Grading Scale</b>				
289 – 321 points	Platinum Leve	90% - 100%		
257 – 288 points	Gold Level	80% - 89%		
225 – 256 points 193 – 224 points	Silver Level Bronze Level	70% - 79% 60% - 69%		



MERIC	Regional Assessment Program  Administration	Total Points Available	Region	AD/SD Use
1	Regional Commissioner or delegate attended at least one Area meeting or Area conference call that was offered during the past year. Date:	2	2	
2	All required Regional Board positions, as listed below, were filled and each member received discipline specific training: (Bylaws Section 1.04; Standard Regional Guidelines Article 6.1, Safe Haven 9.1)  1 point for each position filled, 2 points for each position trained  RC Training at AYSOU Cert. date  Reg. Treasurer  Reg. Treasurer  Cert. date  Reg. Coach Admin. Cert. date  Reg. Safety Director  Reg. Coach Admin. Cert. date  Reg. Registrar  Cert. date  Cert. date  Cert. date  Cert. date  Lookup>Regional Board click on each Volunteer's name to verify Certifications/Training	21	19	
3	Regional Commissioner completed: (Regional Commissioner position description) (Check all that apply)  RC and Board Orientation by AD  Cert. date 5-10 3 points  Introductory Management/Regional Management  Cert. date 1-13 3 points  Dispute Resolution and Due Process/Dispute Resolution prior to 2014 Cert. date 1-10 3 points  Lookup > Region > Regional Board click on each RC's name to verify Certifications/Training & Dates	9	9	
4	AYSO philosophies were publicized and promoted in the community. (Bylaws Section 1.04.) List examples:  4th July PARADE, LOACH REFEREE TRAINING, BOARD MTGS	2	2	
5	All Regional Board Volunteers have AYSO's Safe Haven® Certification.  Regional Board Volunteers (beyond #2 above) have attended discipline specific training.  1-3 points available  50-75% = 1 point 75-95% = 2 points 95% and above = 3 points  (Standard Regional Policies and Protocols Article 4.D)  Lookup>Region > Regional Boardclick on each Volunteer's name to verify Certifications/Training	6	6	
6	All Regional Board Volunteers have received the most current Safe Haven® approved job descriptions. (Standard Regional Policies and Protocols Article 4.D)	1	1	
7	Standard Regional Policies and Protocols and/or any customized Regional Addendums were reviewed/updated/adopted, signed by RC, AD and SD, and submitted to the National Office and made available to the entire Region and/or were distributed upon request. Date Submitted 2 - 30 - 100 Lookup>Region>Regional Board>Verify Policies Date	3	3	
8	Region had Board Member nominations (open to everyone) and elections this year (or as appropriate).  (Standard Regional Policies and Protocols Article 4.B)	1	l	
9	Region has nominations for Regional Commissioner at least every three years and nominations are open to all who are interested in accordance with the process stated in the Policies and Protocols.  (Standard Regional Policies and Protocols Article 4.B)	1	1	
10	All administrators and coaches are volunteers - none are paid. (National Policy Statement 2.5)  If the Region pays any Independent Contractors for services, an AYSO template contract has been properly executed by the National Executive Director and signed and the "1099 Program" is being followed.	1	1	

11	All volunteers registered using an eSigned eAYSO online form and were processed by the Region prior to the volunteer starting their position. (Bylaw Section 1.04 (c); National Policy Statement 3.7) # of coaches 503 # of referees # other volunteers (3 points per category)  (Lookup > Region > Statistics Enter Counts	9	9
12	Regional Information Form (RIF) updated in eAYSO upon any changes to the Regional Board. (Regional Commissioner position description; Treasurer Manual)	3	3
CATED	Lookup > Region > Regional Board Verify RIF Dates		
13	Region publicized registration dates and made every effort to accommodate all players interested in registering. Describe: WERS ITE, STREET SIUNS, MAILERS, EMAIL, BANNERS	3	3
14	All players are registered using an eSigned eAYSO online form or an AYSO Player Registration Form. (Policy Statements Article 3.7)	3	3
	Region >Player Registration Verify all players are being registered via eAYSO	3	
15	Region abides by all AYSO Rules & Regulations, Bylaws and Policy Statements.  (Bylaws 1.04(a); Standard Regional Policies and Protocols Article 4.A.)	2	2
16	Regional Board meetings and agendas were publicized and open to all the Region's participants prior to the meetings. (Standard Regional Policies and Protocols Article 6.C.) Describe:	1	(
17	Regional Board meeting minutes are prepared, kept available for review. (Standard Regional Policies and Protocols Article 6.C.) (Check all that apply - points earned for any)  Distributed to Area Director  Available to the Region's participants upon request	1	\
18	Region provides uniforms in keeping with AYSO Rules & Regulations.	2	2
19	AYSO trademarks are used properly. (Policy Statements Article 1.1)	1	1
20	The Soccer Accident Insurance Program (SAI) was administered in a manner consistent with current procedures. (Bylaw Section 1.04 (o))  Secures necessary permits and where required, certificates of liability for all practice and playing fields.  SAI brochures are provided to all parents/guardians upon registration and/or posted online.  All preliminary and final Soccer Accident Insurance (SAI) claim forms were submitted to AYSO's insurance carrier within 90 days of injury as necessary. (Bylaw 1.04(o))  None Reported	1	(
21	Goals are properly anchored, safety stickers in place; nets are secured and safely fastened. Explain how goal post safety is covered with every volunteer and player. (Policy Statement 2.10)  AGENDA TORIL AT ALL COACH + TERESEE MTGS	3	3
22	Procedures for team formation and balancing were publicized and followed. (Bylaw Section 1.04(d; Standard Regional Policies and Protocols Article 7.B.2.))	1	U
	Region implemented the Kids Zone® program to promote a fun, fair, safe soccer environment.	3	3
23	region implemented the kids zone program to promote a full, fail, sale soccer environment.	0	

25	Regional calendar is established and distributed before the start of the season.	3	3	
26	Region has a volunteer recruitment program in place. Describe: VOLUNTEER TENT AT FLELOS  PEDICATED VOLUNTEER PECTULTER IN-PERSON REGISTRATION	2	2	
27	Area Director was invited to at least one Regional Board meeting/call during the year.	1	\	
28	Regional goals and objectives were discussed, decided upon and distributed to all Regional Board and staff.	2	2	
29	Retained player registration at same level as previous year.	1	1	
30	Internal growth goal set for player registrations for the year. (Points earned if goal is met or exceeded, must be a positive number > 0.  Growth goal: \( \sum_{\circ} \) Region met this goal \( \sum_{\circ} \) Region exceeded this goal. Actual Growth: \( \% \)	3	1	
31	Region sent representatives to the Section EXPO and/or Road Show to receive additional training in their discipline. (1 point per person up to 4.)  How many? Check all that apply - Points earned for sending participants to any events above)  Treasurer Safety Director CVPA Registrar  Regional Coach Administrator Regional Referee Administrator  Regional Commissioner Others: ASSISTANDEL	4	Ц	
32	Parent/player handbook distributed to the Regional participants before the start of the season (hard or soft copy), and posted to the website.	1	1	
33	Regional website created and updated periodically to keep parents and volunteers better informed of the activities in the Region.  URL: 45085.026	2	2	
34	Region participated in Inter-Regional play with other Regions in the Area, if available.	1	1	
35	Small-sided games were utilized: (Check all that apply)  U-5 U-6 U-8 U-10 U-12 1 point per box checked.	5	5	
36	The Region HAS NOT distributed its mailing list. (Policy Statements Article One 1.2)	1	1	
37	Region has, at a minimum, one trained, certified and active Regional Management Instructor who is certified to instruct AYSO's Safe Haven® Certification for Regional Board Positions.  Name your most active instructor:	4	4	
38	Region holds live registration events (face-to-face) for at least one registration.	3	3	
39	Region's refund policy is established and posted on the Region's website. (Standard Regional Policies and Protocols)	1	1	

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**TOTAL POINTS AVAILABLE = 115** 

Total Points Earned: \_\_\_\_\_\_



# Regional Assessment Program Coach

	FOUNDED 1961	Total Point Available	Region	AD/SD Use Only
1	Regional Coach Administrator completed:  Introductory Management/Regional Management Dispute Resolution and Due Process/Dispute Resolution prior to 2014 Cert. date 3 points Tookup>Regional Boardthen click on Regional Coach Administrator's name to verify Certifications/Training & Dates.  Regional Coach Administrator's name to verify Certifications/Training & Dates.	6	0	
2	All U-06 Coaches are trained and certified: How many U-06 teams in your Region: (Rules and Regulations Section E.2 (a))  Reports>Team: select Division = U06/report Type = Non-Tournament Rosters/Report Format = pdf. (Verify that all team coaches have minimum of U6 Coach Certification an AYSO's Safe Haven *) Enter number of U-06 Teams.	4	4	
3	All U-08 Coaches are trained and certified: How many U-08 teams in your Region: 3 (Rules and Regulations Section E.2 (a))  Reports>Team: select Division = U08/Report Type = Non-Tournament Rosters/ Report Format = pdf. (Verify that all team coaches have minimum of U-08 Coach Certification and AYSO's Safe Haven®) Enter Number of U-08 Teams.	4	4	
4	All U10 Coaches are trained and certified: How many U10 teams in your Region: (Rules and Regulations Section E.2 (a))  Reports>Team: select Division = U-10/Report Type = Non-Tournament Rosters/ Report Format = pdf. (Verify that all team coaches have minimum of U-10 Coach Certification and AYSO's Safe Haven *)  Enter Number of U-10 Teams.	4	4	
5 eaves	All U12 Coaches are trained and certified: How many U12 teams in your Region: (Rules and Regulations Section E.2 (a))  Reports>Team: select Division = U12/Report Type = Non-Tournament Rosters/ Report Format = pdf. (Verify that all team coaches have minim m of U-12 Coach Certification and AYSO's Safe Haven®) Enter Number of U-12 Teams.	4	4	
6	All U14 Coaches are trained and certified: How many U14 teams in your Region: 17 (Rules and Regulations Section E.2 (a))  Reports>Team: select Division = U-14/Report Type = Non-Tournament Rosters/ Report Format = pdf. (Verify that all team coaches have minimum of U-14 Coach Certification and AYSO's Safe Haven®) Enter Number of U-14 Teams	4	4	
7	Coach volunteers attend an annual orientation/meeting prior to the start of the season where Safe Haven Protocols and safety procedures are reviewed.	2	2	

8	AYSO trained and certified instructors were used at all courses. Provide instructor names:  PETER NASH, KAZEN FALAGEDY, ZOS LOEZ  Region>Instructor>Rosters: enter Region # and date range of the RAP evaluation, Coach Discipline then click 'Search' This provides the list of courses and their instructors for your Regionif all courses taught in your Region had an eAYSO generated roster then the instructors are certified.	4	ч
9	Number of coaches completing or upgrading to:  Intermediate Coach  Advanced Coach  3 points 3 points	6	6
10	All rosters were managed/returned within 30 days from date of course via eAYSO.  Region>Instructor>Rosters: enter Region # and date range of the RAP evaluation, Coach discipline then Click 'Search'. Verify that all courses for the data range have been returned or cancelled. Rosters can be selected and viewed by clicking 'Manage Roster' to verify 'returned date'.	3	3
11	Regional Coach Administrator has filled the Regional Coach Trainer position. (Points if different than RCA)  Name the Regional Coach Trainer: Regional Coach Trainer position is filled	2	7
2	Region has, at a minimum, one trained, certified and active Regional Coach Instructor who is certified to instruct AYSO's Safe Haven® Certification for U-6, U-8, U-10 and U-12 coaches.  Name your most active instructor:  Reports>Volunteer Certifications: Select Instructor/Safe Haven/UXX Coach /pdf Region>Instructor>Rosters: enter Region # and date range of the RAP evaluation, then click ' Search'	4	Ч
.3	Region budgeted for coaches wishing to attend: coach course/coach instructor course/EXPO/Super Camp/National Coaching Course during the year.	2	2
14	Coach courses held in the Region and rosters returned in eAYSO: (4 pts each)  U-6 Coach Courses:  U-10 Coach Courses:  U-12 Coach Courses:  Region>Instructor>Rosters: enter Region # and date range of the RAP evaluation, Coach discipline then	16	10

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TOTAL POINTS AVAILABLE = 65

Total Points Earned: 59



## Regional Assessment Program Referee

	FOUNDED 1981	Total Points Available	Region	AD/SD Use
1	AYSO Edition of the FIFA Laws of the Game and AYSO Guidance for Referees, Coaches, Other Volunteers and Parents were provided to every new referee.	1	1	
2	Referee volunteers attended an annual orientation/meeting prior to the start of the season.	1	1	
3	AYSO trained and certified instructors were used at all courses.  (National Referee Program Manual)  Region>Instructor>Rosters: enter Region # and date range of the RAP evaluation, Referee Discipline then click 'Search'. This provides the list of courses and their instructors for your Regionif all courses taught in your Region had an eAYSO roster then the instructors are certified.	4	4	
4	Region utilizes the diagonal system of control (one referee and two assistant referees) or when less than three referees are available for a game, only one referee is on the field, assisted by a qualified AR and/or by a club lineperson on the touchlines. (Only system approved by FIFA and followed by AYSO)  Percentage of games covered by three neutral officials (National Referee Program Manual)	2	2	
5	Regional Referee Administrator completed:    Introductory Management/Regional Management   Cert. date   3 points     Dispute Resolution and Due Process/Dispute Resolution prior to 2014   Cert. date   3 points     (Reference Book 14:13-14:14)   Lookup > Regional Board then click on Regional Referee Administrator's name to verify	6	0	
6	All rosters were managed/returned within 30 days from date of course via eAYSO.  (National Referee Program Manual, Pg. 32)  Region>Instructor>Rosters: enter Region # and date range of the RAP evaluation, Referee discipline then click 'Search'. Verify that all courses for the data range have been returned or cancelled. Rosters can be selected and viewed by clicking 'Manage Roster' to verify 'returned date'.	3	3	
7	Regional Referee Administrator has filled the following staff positions:  Regional Director of Referee Assessment Name: CHARLE HSLEH 2 points Regional Director of Referee Instruction Name: MATT WORKS 2 points Referee Assignor/Scheduler Name: Phil CROW 1 points  (RRA Job Description) Lookup >Region > Regional Board to verify Director of Referee Assessment/Director of Referee Instruction position is filled	5	5	

8	Region budgeted for referees wishing to attend a referee instructor course/referee assessor course/EXPO/Super Camp or Road Show during the year.  Reports>Vol Certifications select your Region, referee discipline, and all volunteer certifications in Excel format. Then sort by Membership Year (MY) and you can see by the Certification Date when they took their most recent referee related course.	3	3
9	Referee courses held in the Region and rosters returned in:  U-8 Referee Course Date: 8/27 4 points Asst. Referee Course Date: 4 points  BASIC Referee Courses Dates: 8/77 4 points each up to two  Region>Instructor>Rosters: enter Region # and date range of the RAP evaluation, Coach discipline then click 'Search'.	16	12
10	Number of referees completing or upgrading to:  Intermediate Referee	10	10
11	Region has, at a minimum, one trained, certified and active Regional Referee Instructor who is certified to instruct AYSO's Safe Haven® Certification for referees.  Name your most active instructor: MATT MODELS	4	4
12	Region implemented a Player-Referee Organization Program (PRO, a.k.a. youth referees).  Describe: WE OFFER MENITORIN & SCHOLARSHIPS & MOVIE TICKETS  (Developing and Maintaining A Youth Referee Program Manual)	3	3
13	Region implemented a formal mentoring program for referees.  (National Referee Program Manual)	4	4
14	Referee Assignor has completed the Referee Assignor-Scheduler Webinar	3	3

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**TOTAL POINTS AVAILABLE = 65** 

Total Points Earned: 55



### **Regional Assessment Program Finance**

	FOUNDED 1984	Total Points Available	Region Points	AD/SD Use Only
1	Payments for all player registration fee invoices, along with other invoices due to the National Office, were received at the National Office no later than 30 days following the invoice date. (Bylaw Section 1.04 (M); Treasurer Manual)  Region >Treasurer >Statements & Reports (AR) Verify random Accounts Receivable (AR)  Statements that nothing is over 30 days outstanding for the previous MY.	4	4	
2	Funds were budgeted for and Regional Commissioner attended the following meetings:  (Regional Commissioner Position description) (Points only for meetings actually attended).  RC Training within 1 year of appointment  Most recent AYSO EXPO  2 Points  National Annual General Meeting (NAGM)  2 Points*  *If the RC could not attend, another Board Member attended or proxy form was submitted.	6	4	
3	Operating budget for the Region was submitted to the National Office by June 1st prior to the beginning of the fiscal year and copied to the Area Director. (Bylaw 1.04 (M); Treasurer Manual)  Region >Treasurer >Statements & Reports (Budget) Verify Budget date is for current Fiscal Year (FY)	3	3	
4	Financial guidelines, as established by the Treasurer's Manual, Standard Regional Policies and Protocols and Bylaws, are administered properly within the Region.	2	2	
5	Operating budget was made available to volunteers and parents for their information via: (Bylaw Section 1.04,I; Policy Statement 3.2) (Check all that apply)  Posted or distributed (via newsletter) in the Region Posted on-line Other:	2	2	
6	All Regional accounts utilize the National Accounting Program (NAP). This includes all funds; tournament fund-raising, team fund-raising, etc. which are accounted for by the Treasurer within NAP. (Bylaw Section 1.04, M;	4	4	
7	Region participated in NAP online.  Region >Treasurer >Statements & Reports (Bank) All Region 's bank and savings accounts must be listed.	3	0	
8	All Regional accounts are audited by someone other than the authorized account signatories on an annual basis with a copy of the report being sent to the Area Director. (Treasurer Manual)	2	2	
9	Regional Auditor position filled and the volunteer has attended AYSO Auditor and Treasurer training.  Regional Auditor name:	3	3	
10	Regional Treasurer completed the following training: 2 points per box checked  AYSO's Safe Haven®  Cert date  Auditor  Cert date  Cert date  Cert date  Lookup>Region > Regional Board click on Treasurer's name to verify Certifications/Training and Dates	6	6	

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**TOTAL POINTS AVAILABLE = 35** 

Total Points Earned: 30

Page 11 of 13



### **Regional Assessment Program**

	Secondary Programs and Community Outreach	Total Points Available	Region Points	AD/SD Use
1	Region offers the Schoolyard (U-05) program consistent with the Schoolyard (U-05) Program Manual. (AYSO National Rules & Regulations I E.2.a and I.H.1)	3	3	
2	Region has an active VIP (Very Important Player) Program for players with physical and mental disabilities or has players that participate in an Area VIP program. ( AYSO Reference Book, Chapter 13)  Lookup>Region > Regional Board Verify VIP = Yes	3	3	
3	VIP program is featured on the Regional registration flyer with contact information.	1	0	
4	There are more players registered in the VIP division than last year.	2	2	
5	Region has an active U-16 - U19 program or has players that participate in an Area-run program for these age groups. (AYSO National Rules & Regulations I E.2)  Reports>Team: Select Division = U-16 and/or U-19/Report Type = Team Summary/Report Format = pdf	3	3	
6	Region has teams in an approved EXTRA program or has players that participate in an approved Area-run EXTRA program. (AYSO Reference Book, Chapter13)  Reports>Team: Select Programs = EXTRA/Report Type = Team Summary/Report Format = pdf	3	3	
7	Region has active tournament or other secondary play, or players actively participate in an Area-run or Section run tournament or secondary play opportunity.  Tournament teams Select teams Travel teams  Other Secondary Play, for example Spring Select	5	5	
8	Secondary programs, if any were operating, were self-funded and did not utilize Region general funds and followed Policy Statement 2.2, having separate written guidelines citing player selection and funds usage. (AYSO National Policy Statement 2.2)	1	1	
9	Region provided assistance to new, disadvantaged or "sister" AYSO Regions. HELP WITH TEFEREL Describe: TRANSFER PLAYERS TO OTHER TEMONS. AND WACH TRAINING	2	2	
10	Region has a Sportsmanship program in place. (Attach sample documents as appropriate)  Describe: OFFER TEAMS FREE 7:77A FOR LOOD SPORTSMANGHIP	3	3	
11	Region has a volunteer recognition program in place. (Attach sample documents as appropriate)  Describe: REFERE WARDS, COACH RECOGNITION, BOARD ALWER	3	3	
12	List any significant enhancements or unique programs that your Region offers to its participants. Please attach examples and supporting documentation. <b>Describe</b> :	3	0	
13	Region has a community relations program in place. Attach supporting documentation.  Describe: WE DONATE UNIFORMS TO LOCAL ORDANIZATIONS	3	3	

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TOTAL POINTS AVAILABLE = 35 Total Points Earned: 31



### **Regional Assessment Program**

### **Sponsorship Bonus**

	FOUNDED 196th	<b>Total Points</b>	Available	Region	AD/SD Use Only
1	National Sponsors are actively supported by the Region. 2 points each  Uniforms purchased from SCORE  Region used AYSO Soccer Camps  Region purchased from Sports Pins International  These points are added on to the point total and are not included in the total points available count. You will not lose points by not participating in this section.	6		6	

**TOTAL BONUS POINTS AVAILABLE = 6**